**Notice is hereby given of the Annual General Meeting of Members of New South Wales Masters Athletics Inc.** **(ABN 56 427 356 578) to be held on Sunday 26 July 2020 in the Hume Room, Level 2 Bankstown Sports Club, 8 Greenfield Parade, Bankstown, NSW, 2200 commencing at 2pm**

The business of the Annual General Meeting shall be:

1. To confirm the minutes of the 2019 Annual General Meeting.
2. To receive the Annual Report
3. To receive the financial statements.
4. To conduct an election for the following positions:
* President
* Vice-President
* Honorary Secretary
* Honorary Treasurer
* Registrar
* Records and Awards Officer
* Journal Editor
* Media and Communications Officer
* A representative of each of the categories of - track events, field events, walking events and distance running events.
1. To conduct an election for the position of Reviewer of the financial statements.
2. Other business

John Clark

Honorary Secretary

23 June 2020

**Attendance at the Annual General Meeting**

All current financial members or their appointed proxy are eligible to vote at the meeting and are welcome to attend.

Due to COVID related/NSW State Health requirements, members or their appointed proxies wanting to attend the meeting **must** preregister their intention to attend the meeting using the following link

**Event booking link:**[**https://www.trybooking.com/BKCQB**](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.trybooking.com%2FBKCQB&data=02%7C01%7C%7C28403547189d4b89082008d813e6f08d%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637281229876950290&sdata=jclt7NmExmzcSMQNFqMhKTiTZCz2E5iFN2nqDlE1Z94%3D&reserved=0)

All persons attending the meeting will need to comply with social distancing requirements and any other requirements as determined by the NSW State Health and or the meeting venue management.

**Appointment of proxies**

1. Each voting member (as applicable) may appoint another person as proxy to attend in his or her place at the Annual General Meeting
2. A proxy may vote on behalf of no more than 3 Voting Members.

**A voting member appointing a proxy**

1. Must ensure it is done in writing, communicated electronically or on paper.
2. May specify the manner in which the proxy is to vote in respect of a particular resolution and may indicate the proxy is not entitled to vote on any other resolution.
3. Must ensure the appointment of proxy is received by the Secretary no later than 7 days prior to the Annual General Meeting.

All appointments of proxy should be sent to the Secretary using either of the methods set out below:

Email: secretary@nswmastersathletics.org.au

Mail, in person or by courier: The Secretary

 NSW Masters Athletics Inc.

 2A View Street

 West Pennant Hills, NSW 2125

**Incomplete proxy**

Where the proxy appointment does not specify the name of a proxy, the appointment will be taken to be given in favour of the Chairperson of the meeting.

A form of wording for the appointment of a proxy that could be used for the Annual General Meeting is set out below.

**Elections of the Committee and the Reviewer of the financial statements**

Nominations of candidates for the election of officer bearers and the Reviewer of the financial statements must be in writing and received by the Secretary no later than 14 days before the Annual General Meeting.

If there are insufficient prior written nominations, other nominations may be taken from the floor of the meeting.

**Appointment of Proxy**

I (insert your name)

of (insert your address)

being a current financial member of New South Wales Masters Athletics Inc. appoint

\*the Chairperson of the meeting or \*(insert name and address of the person appointed)

\* or in his or her absence appoint (insert name and address of the person appointed)

as my proxy to vote on my behalf at the Annual General Meeting of New South Wales Masters Athletics Inc. (ABN 56 427 356 578) to be held on Sunday 26 July 2020 in the Hume Room, Level 2 Bankstown Sports Club, 8 Greenfield Parade, Bankstown, NSW, 2200 commencing at 2pm or at any adjournment of that meeting.

\*to vote for (specify the items of business for example, all items of business, items of business 1, 2 and 3 only)

\* to vote against (specify the items of business for example, all items of business, items of business 1, 2 and 3 only)

\* to not vote on (specify the items of business for example, items of business 1, 2 and 3 only)

Signature: Date:

Contact phone number:

\* Delete if not applicable

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